



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Decision Summary

Committee:

Date:

Committee Clerk:

TEL:

PERSONNEL COMMITTEE

THURSDAY 14 MARCH 2019

Andrea Woodside

01484 221000

Chair

Councillor Graham Turner

Councillors Attended

Councillor David Sheard

Councillor John Taylor

Councillor John Lawson

Councillor Nigel Patrick

Apologies

Councillor Shabir Pandor (Chair) and Councillor Naheed Mather

1 Appointment of Chair

To appoint a chair for the meeting, in the absence of Councillor Pandor.

That Councillor Turner be appointed to Chair the meeting in the absence of Councillor Pandor.

2 Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

Apologies for absence were received on behalf of Councillors Mather and Pandor.

Councillor Patrick substituted for Councillor D Hall.

3 Minutes of Previous Meeting

To receive the Minutes of the previous meeting held on 29 October 2018.

Approved as a correct record.

4 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

5 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was noted that all Agenda Items would be considered in public session.

6 Deputation/Petitions

The Committee will receive any petitions and hear any deputations from members of the public.

A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

No deputations or petitions were received.

7 Public Question Time

The Committee will hear any questions from the general public.

No questions were received.

8 Pay Policy Statement (Reference to Council)

To consider the attached report.

Contact: Deborah Lucas, Head of People Services

That the report be noted and submitted to the meeting of Council on 20 March 2019 with a recommendation that the Pay Policy Statement 2019-2020 be approved.

9 New Employee Relations Framework

To receive an update on the new Employee Relations Framework.

Contact: Deborah Lucas, Head of People Services

That the update on the new Employee Relations Framework be noted.

10 Senior Management Structure - Update

To receive an update on senior management arrangements.

Contact: Deborah Lucas, Head of People Services

That the update on senior management arrangements be noted.
